

# CHAPTER COORDINATOR NEWSLETTER

## February, 2004

by Stephanie Grundman: Chapter Coordinator

Every editor, each month, produces a labor of love in the form of their chapter's newsletter. As a fellow editor, currently in my 24th year, I understand the importance of the chapter newsletter. It is the glue that hold their chapter together. It has been a tremendous treat reading all the newsletters editors have been sending to MAFCA Headquarters from all over the globe. I even need a translator for the foreign publications. I average 156 newsletters per month, some only two pages and others much more.

There are many wonderful publications that show exceptional content and format. The amount of talented and hard-working editors throughout MAFCA is amazing. The awards program is intended to encourage editors to enhance the quality of their newsletter. There are many fine newsletters that lack some of the requirements needed to earn an award. There is only a small percentage that actually qualifies. The official requirements for newsletters to be eligible for an award are as follows:

- A cover page which may include title, logo and return address.
- A list of Chapter, Regional or Special Interest Group officers, as appropriate including the editor.
- A statement of date, time and location for regular meetings.
- Model A technical information.
- Model A era fashion information.
- Tour and activity reports with periodic photographs of these events.
- A calendar of chapter events which should also include regional and national Model A activities.
- A summary of chapter meetings.
- Acknowledgements for the authorized use of information from other sources.
- The statement that MAFCA encourages national membership.
- Inclusion of a MAFCA Membership form. Can accompany local annual chapter renewal reminder form.
- Excerpts from MAFCA National Board of Directors Meeting highlights (which are sent to each chapter).
- Member ads as submitted. May also include commercial ads.

There are seven different categories of awards and the standards are high. An award winning newsletter requires a lot of hard work on the part of your editors and those that benefit the most are your chapter members. Choosing award winners will be difficult as I am extremely impressed with the quality that I have been able to review. I hope many more chapters will send in their next issue.

Chapter newsletters are the heart of each chapter, informing members of events and important news from within the chapter. Each chapter should have received a MAFCA Clip Art Index and CD to aid their editors in the preparation of the chapter newsletter.

Keep in mind that when sending a copy of your newsletter, the label should read:

MAFCA Chapter Coordinator, 250 S. Cypress Street, La Habra, CA 90631-5515

As spring quickly approaches, thoughts turn to Model A's, touring and attending some fun events. I have noticed in your newsletters that chapters are busy at work planning activities for their members to enjoy. For those MAFCA members that have only attended your own chapter's local events, you are missing many fine regional and national events. Have you registered for the 2004 National Convention in Portland yet? I have and can't wait for July.

I talked with a wonderful gentleman last evening. In the conversation we were discussing the upcoming National

Meet in Portland. I mentioned that his chapter will be receiving a Longevity Award for 30 years and wondered if someone would be attending the Portland Convention. We have arranged for me to present this award at a Special Interest Group meeting in Portland. Please, if your chapter is scheduled to receive a Longevity Award this year, let me know if a representative from your chapter will be in Portland. I would love to meet them and present the award in person. Also, each chapter President receives an invitation to a special event held at each national convention. The Chapter Presidents Reception is by invitation only, an honor bestowed on those members who serve as President of their local chapter. I encourage as many presidents as possible to attend I'd like to meet you all.

So be sure to bring along young A'ers to Portland. Today's youth are our future. Youth activities are still in the planning stages. The amount of youth activities will depend on both the amount of younger members attending and their ages. The 2004 MAFCA Membership Roster will soon be going to print. The Roster, which will have a listing of all current members, should be in every toolbox, especially when traveling. It will be available for sale in Portland.

Every chapter library should have a copy of the Guidebook or Directors of Nonprofit Corporations by the American Bar Association. It was written, primarily, for nonprofit corporations and offers valuable information to your officers. Copies can be ordered from the American Bar Association, 750 North Lake Shore Drive, Chicago, Illinois 60611. The price is \$24.95 plus shipping. There are two copies of the guidebook in MAFCA's office that are available for loan by contacting the Office Manager. Having a copy in your chapter library, however, affords you the opportunity to quickly refer to the book when necessary as well as having it available when new directors are elected.

Readers of this Chapter Coordinator Newsletter can tell that I enjoy serving as Chapter Coordinator as well as being a National Director of MAFCA. I encourage you to consider serving MAFCA in this capacity. Membership Director, John Frazee would be happy to answer any questions you have regarding the nomination process.

MAFCA is always looking for chapters willing to serve as hosts for the annual Membership Meeting and Banquet which is held the first week in December. This is my favorite MAFCA event and I would enjoy coming to your city. If your chapter wants more information on hosting this annual event, contact Vice President Carol Jones.

That's it for now. Please feel free to keep in touch by e-mail at [Stephanie Grundman](mailto:Stephanie.Grundman@mafca.org) or telephone me at 262-513-0447 (CST) evenings or weekends.

Enjoy that Model A!

[Stephanie Grundman](mailto:Stephanie.Grundman@mafca.org)

2004 MAFCA Chapter Coordinator

Waukesha, Wisconsin